

Can you help the Little Missenden Festival?

Running a successful Festival involves a lot of work – some while the Festival is on, some across the rest of the year. We have an excellent and friendly team of volunteers, but we could always use a bit more help.

If you would be willing to give us a hand we would be pleased to hear from you. **It doesn't matter whether it's only a few hours once a year, or a larger involvement – it all helps.** These are the sort of things that have to be done.

Preparing for the Festival during the year:

- Talent spotting and/or programme planning
- Liaison with artists
- Checking and proof-reading brochures, programme notes and flyers
- Typing
- Distributing leaflets and brochures to local outlets
- Publicity and press liaison (national and local)
- Organising and co-ordinating activities
- Getting our events listed on internet sites
- Helping operate the box office
- Helping with computer or internet matters
- Local transport and delivery

During the Festival in October:

- Acting as hosts to the artists, and sometimes feeding them
- Helping look after the artists during rehearsals and performances
- Giving artists a lift to the station before or after performances
- Helping with the Festival teas (baking, making sandwiches and/or serving)
- Helping to organise and co-ordinate activities and events
- Helping with 'stage management' – lighting, sound equipment, candles etc
- Helping set out the village hall, move chairs etc
- Helping with 'front of house' – taking tickets, showing people to their seats
- Making sure audiences know about future events and ticket availability
- Selling CDs at performances
- Writing reviews.

Friends of Little Missenden Festival: One of the best ways of supporting the Festival is to join the Friends. This is a registered charity (no 266028), so it can recover tax on all its subscriptions (minimum £15 per annum for individuals, £20 for couples). Membership entitles Friends to priority booking and provides financial support – without which we could not afford to commission new works, or to run such a high quality programme in our small venues.

Sponsorship: Future concerts and other aspects of the Festival can be sponsored by individuals or organisations. Again this helps us run a high-quality Festival.

If you would be willing to discuss helping in any of these ways we'd be grateful to hear from you. Please:

- Ring Sue Clare on 01494 862 704
- Email to contact@little-missenden.org
- Tick the relevant box below and hand the sheet in, or post it to Sue Clare at Ashlyn, Greenlands Lane, PRESTWOOD, Bucks, HP16 9QX.

I would like to discuss helping with the Festival	<input type="checkbox"/>
Tell me more about the Friends	<input type="checkbox"/>
I would like to join the Friends	<input type="checkbox"/>
Tell me more about sponsoring concerts	<input type="checkbox"/>

Many thanks for your support.